

Indicative Plan for Review of Brentwood Constitution – 2020/2021 Municipal Year

| Constitution Amendments/Review | CWG | RAG | Committee | Information | Decision | Constitution Reference |
|--------------------------------|------------------------------------|-----|--|--|--|--|
| Scoping Meeting | 1.7.2020 | | - | Chair and Vice Chair appointed. Chair: Cllr Hossack Vice Chair: Cllr T Barrett Priorities for CWG Workplan | | |
| Emergency Committee Review | 1.7.2020 5.8.2020 12.11.2020 | | Ordinary Council – 2 nd December 2020 | As per Cllr T Barrett amendment at extra Ordinary Council 29.4.2020 | Report to go to Ordinary Council on 2 nd December | Chapter 3 – 2.10 Part 3.1 - powers and duties of the council and its committees |
| Scheme of Delegation | 1.7.2020 12.11.2020 | | Ordinary Council in December Full appendix on Delegation Authority to go to Council in new year | Scheme of delegation – Telecommunications Masts to go the Ordinary Council 2 nd Dec 2020. | | Appendix A |

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| Planning Code of good Practice | 1.7.2020 5.8.2020 10.9.2020 12.11.2020 | | Ordinary Council – 2 nd December 2020 | CWG Members review work already undertaken previous (Circulated 3.7.2020). Comparison of these documents to be circulated to CWG on 17 th August 2020. | Consultation with Planning and Licensing Committee Members on both the Code and the Chapter – feedback required for 7.9.2020. To discuss at CW on 11.9.2020 on any comment received. Working group to be set up to review and amend code/chapter where required. Amendment to Code and Chapter made and draft report presented to CWG 12.11.2020. Report to go to Ordinary Council on 2 nd December 2020. | Chapter 5 Part 5.2 |
| Planning Chapter | 5.8.2020 10.9.2020 12.11.2020 | | As above | | As above | Chapter 5 Part 5.2 |
| Consultation – LGA Model Code of Conduct | 1.7.2020 5.8.2020 10.9.2020 | | Ordinary Council in New year | Once modern Code of Conduct wording has been agreed a report will be taken Ordinary Council for adoption. Consultation to LGA deadline. | Report to Ordinary Council in the new year. | Chapter 5, Part 5.1 |

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| | | | | To link with Standards Board Waiting confirmation from LGA for report in OC in New Year. | | |
| Council Procedures Rules Chapter | 1.7.2020 12.11.2020 | | Proposed addition of paragraph 12.2 (e) Proposed change to Chapter 4 Rules of Procedure and Paragraph 8.3.4. to go to Ordinary council on 2 nd December 2020. | Referral Process Discuss at the CWG on 1.7.2020 – Referral process for members to ask CWG to consider some parts of the Constitution to be reviewed. Debates on motions 3.2 and 8.3.4. To be added to CWG report for ordinary Council on 2.12.2020 | | Article 12 Chapter 4, Part 4.1 Paragraph 8.3.4 |
| Creation of a Standards Board | 12.11.2020 | | | | | |